

**Minutes:**  
**Takutai Kāpiti Panel Meeting #6**

**Date:** Wednesday 25 May 2022  
**Time:** 12.30 pm – 3.30 pm  
**Location:** Kotare Room, Queen Elizabeth Park, Paekākāriki  
 (MS teams- link)

**Attendees:**

- Takutai Kāpiti panel Chair: Rt Hon James Bolger ONZ
- Takutai Kāpiti panel members: Lt Gen the Rt Hon Sir Jerry Mateparae, Don Day, Olivia Bird, Prof Martin Manning, Susie Mills.
- Takutai Kāpiti project team: Lyndsey Craig, Heather Wright, Ashlyn Gallagher, Yvonna Chrzanowska & Elspeth McIntyre.

**Additional Guests:**

- Jason Holland (District Planning Manager), Dr Iain Dawe (GWRC), Derek Todd, Devon Alexander, Tim Hegarty & Kate MacDonald (Jacobs), Stephen Daysh (Mitchell Daysh), Kahu Ropata (Iwi Partnerships Manager), Brandy Griffin (Principal Policy Advisor - Climate Change - Sustainability & Resilience), Mayor K Gurnathan (Mayor, Chief Executive), Councillor Sophie Handford.

**Apologies:**

- Oriwia Mason, Kelvin Nixon, Heni Wirihana, Sean Mallon (KCDC Group Manager, Infrastructure Services), Glen O'Connor (Access & Transport Manager - Access & Transport), Community Board Member Kathy Spiers, Councillor Janet Holborow

Agenda Item	Comments
<b>Opening &amp; Introductions</b>	<ol style="list-style-type: none"> <li>1. <b>Opening remarks</b> from Jim Bolger (as Chair of the Takutai Kāpiti panel).</li> <li>2. <b>Matters arising</b> from Stephen Daysh, including vertical land movement issue from Sea-Rise report and CAP workshops to be publicly open. Both to be discussed at the end of the meeting.</li> <li>3. <b>Review of minutes</b> from 30 March 2022 CAP meeting, approved.</li> </ol>
<b>Update on Communications Plan and Work Programme</b>  <i>Elspeth McIntyre, Don Day &amp; Lyndsey Craig</i>	<p>Lyndsey spoke to changes to upcoming meetings. June CAP moved to 17 June 2022, July meeting moved to 22 July 2022. From August 2022 onwards, CAP meetings will be in the northern area (Ōtaki). Agreed.</p> <p>Lyndsey attended a council meeting this morning, to talk about our project and how it interacts with the work other council teams are doing.</p> <p>A discussion was had regarding the CAP participating in community board meetings and meeting with the public at community markets, to help raise the profile of the CAP. Elspeth explained there will be three types of engagement, the launch on 23 July 2022 (potentially at Paraparamu Beach), and before then with community board meetings and community markets. Jim confirmed the CAPs availability for Saturday 23 July 2022, 11:00 am to 2:00 pm. Elspeth and Don to organise which CAP members will attend each market etc and work on the first event.</p> <p>The proposed CAP logo was discussed, CAP agreed.</p>

<p><b>Work Programme</b></p> <p><i>Presented by Derek Todd</i></p>	<p>Derek takes the CAP through the draft work programme, explaining that each area will take three months to complete. The order in which the CAP would proceed was discussed, and consensus was made on starting in the northern area, and moving southwards. There was also a discussion on how the initial project timeframe has been extended, and on how the Kāpiti Coast District Council elections will impact upon this timeline.</p>
<p><b>KCDC Submission on National Adaptation Plan</b></p> <p><i>Presented by Brandy Griffin</i></p>	<p>Brandy introduced herself and explained her role within the Kāpiti Coast District Council. She spoke about the Draft National Adaptation Plan and the Managed Retreat Discussion document. The first national climate change risk assessment was released in August 2020, and identified 43 priority risks across the natural environment, human, economy, built environment and governance. The 10 most urgent risks were used to draft the National Adaptation Plan. At the same time, they also released a consultation document about managed retreat. The government has yet to decide on a preferred policy option, and are currently inviting feedback. Council has drafted a submission (which is publicly available), focusing on the need for legislative funding system-wide reform. The central government made it very clear, they are not going to pay for this.</p>
<p><b>TEA BREAK</b></p>	
<p><b>Risk-Based Planning Assessment Presentation</b></p> <p><i>Presented by Tim Hegarty, Jacobs</i></p>	<p>Tim introduces himself to the panel and gives a briefing on the structure, content, and underlying documents of the Resource Management Act (RMA). He spoke to how coastal hazards and planning are addressed, highlighted key documents and policy directions, and discussed how these would affect the work of the CAP. Tim spoke to the role of councils in the RMA, including the difference between regional and district councils and spoke to the policies that will affect the Kāpiti Coast District Council. The RMA is not the “be-all and end-all” of environmental management for councils decision-making, so there are opportunities to influence decisions and activities along the coast. This includes the Long-Term Plan (LTP), which has to include a 30-year infrastructure strategy which is a key driver in determining if any developments can happen or not.</p>
<p><b>Intensification Plan Change</b></p> <p><i>Presented by Jason Holland</i></p>	<p>Jason spoke to the intensification plan change and explained this was triggered by central governments drive for intensification of urban areas. He spoke to an undesirable side effect of this, which is due to some of the urban areas right up to the edge of the coast, and if nothing is done, there would be an automatic application of central governments Medium Density Residential Standards to that land. Council put in a submission, and put out a draft of that intensification plan change for consultation. The council released this in early-April 2022 with a fair bit of comms, and a request for feedback. Feedback has now closed. In that draft Council used the Jacobs report and a precautionary scenario from that report, to create the boundaries of the coastal qualifying matter area. Council received over 200 responses, and are looking at the feedback now. CRU responded indicating they are not comfortable with the use of the Jacobs report, particularly the scenario it was applied, whereas feedback from Greater Wellington was in support of the coastal qualifying matter.</p>

<p><b>Intensification Plan Change cont....</b></p>	<p>District Planning will assess all the feedback and look at whether there are improvements to be made based on the ideas that have come through. District Planning will then present to the Council an Intensification Plan Change, which legislatively they must do by 20 August 2022. We also received a direction from the Minister, that the process must be completed by 20 August 2023. We will have 12 months to put it out in public, with people making cross-submissions on other people’s submissions, there will then be a hearing at which point people are able to present their case to an independent team, and that panel will then consider the feedback received and present a report and recommendation back to Council. At that point, the council will decide whether they except those recommendations or not, if not, the Minister would step in to make the decision.</p>
<p><b>GIS Web-viewer</b></p> <p><i>Presented by Kate MacDonald</i></p>	<p>Kate gave a presentation on the GIS web-viewer, the tool Jacobs and Kāpiti Coast District Council developed. This tool can be used to dive into the results of Volume 2: report, which will act as a live document that will be updated as new information becomes available (social and cultural values assessment etc). Kate explained this is an interactive platform to integrate all the data. This is all publicly available, with the link on the Kāpiti Coast District Council website (link below).</p>
<p><b>Briefing on Decision Making Framework</b></p> <p><i>Presented by Derek Todd</i></p>	<p>Derek explained the purpose of the decision-making framework, which is to set out the steps and processes the CAP will follow to make the recommendations to Council of the preferred pathway(s). The reason for doing this is so the CAP have a guide on how decisions were reached, as if somebody challenges the decision(s), there is a process to fall back on. This will be presented to the CAP at the 17 June 2022 CAP meeting.</p>
<p><b>Other matters arising/next steps</b></p>	<p>Stephen spoke to CRUs reluctance to engage with Maven in the social impact assessment and with the CAP process. Stephen suggested the CAP extends an invitation to CRU and potentially make the CAP workshops publicly open. A discussion was had to how to get CRU involved in the CAP process.</p> <p>Stephen spoke to an email from CAP member, Martin, regarding vertical land movement and the sea-level rise data. Jacobs’ view is that they will not alter their report, but can add an addendum acknowledging the new data and what that data says. Jacobs are confident that their range of scenarios do cover the full range, and that their numbers are still relevant.</p>
<p><b>Closing Remarks</b></p>	<p>Jim Bolger confirmed that the next CAP meeting will be 17<sup>th</sup> June 2022.</p>

**ATTACHMENTS**

Work Programme Diagram (Derek)

Brandy Griffin presentation (Pages 16-31)

CAP Workshop – RMA Planning Briefing (Tim Hegarty)

GIS web-viewer [Takutai Kāpiti Coastal Hazard Susceptibility Assessment \(kapiticoast.govt.nz\)](http://kapiticoast.govt.nz)