

Minutes: Takutai Kāpiti Panel Meeting #4

Date: Wednesday 15 December 2021
Time: 4.30 pm – 8.00 pm
Location: Council Chambers, Kāpiti Coast District Council
 (MS teams- link in invite)

Attendees:

- Takutai Kāpiti panel Chair: Rt Hon James Bolger ONZ
- Takutai Kāpiti panel members: Lt Gen the Rt Hon Sir Jerry Mateparae, Don Day, Kelvin Nixon, Olivia Bird, Prof Martin Manning, Susie Mills, Heni Wirihana.
- Takutai Kāpiti project team: Lyndsey Craig (Manager), Heather Wright (Administrator).
- Additional Guests: Sean Mallon (KCDC Group Manager, Infrastructure Services), Jason Holland (District Planning Manager), Dr Iain Dawe (GWRC), Derek Todd and Ian Wiseman (Jacobs), Jeff Page (Maven), Stephen Daysh (Mitchell Daysh).

Apologies:

- Oriwia Mason.

Agenda Item	Comments
Opening & Introductions	<ol style="list-style-type: none"> 1. Opening remarks from Jim Bolger (as Chair of the Takutai Kāpiti panel). 2. Introduction by Ian Wiseman, Jacobs. 3. Introduction by Heni Wirihana, Ngā Hapū o Ōtaki representative.
Climate Change Commission Meeting	Martin Manning and Sean Mallon spoke on their recent Climate Change Commission meeting, where the Commission recognised there was a gap between central and local governments. They were surprised by how much work the Kāpiti Coast District Council was involved in across the whole spectrum, from infrastructure to planning.
	Opening Karakia , by Heni Wirihana.
Hawkes Bay Coastal work - KCDC CAP Workshop and Q&A <i>Presented by Stephen Daysh</i>	<p>Stephen Daysh spoke of his interests and experience in coastal adaptation work with communities and outlined his qualifications regarding planning and infrastructure. He explained that the New Zealand Coastal Policy Statement is the key policy document out of government, which will interact with the work the CAP will be doing. He explained the main policies and issues, including councils having to have a hazard risk assessment over the next 100 years. He explained the importance of Policy 25, which encourages redevelopment or change in land use. This policy statement drives all the planning for Council, and the Council must give effect to these policies.</p> <p>Stephen Daysh spoke of the Hawkes Bay region timeline. Starting in 2014, with a hazard evaluation risk assessment by Tonkin & Taylor. He described developing the decision-making framework and working on funding models in 2016. The evaluation process was in 2017, and the Hawkes Bay Councils were involved in the implementation phase. They worked out what they needed to do in each vulnerable community, but wrestled with the implementation of funding, how do you pay for it? via rates etc.</p>

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<p>HB Coastal - KCDC CAP Workshop and Q&A cont....</p>	<p>The Councils dealt with both immediate and long-term issues, depending on the location assessed. This was governed under a joint committee established under the local government act, with six partners, three iwi groups, the regional council, the Hastings District Council, and the Napier City Council. The two key areas looked at were coastal erosion and coastal inundation out to 2120. Maven performed a social impact assessment.</p> <p>Regarding the community decision-making process, there were two panels (Northern and southern cells) who made recommendations to the Coastal Hazards Joint Committee, who then made recommendations to Council. They used the DAPP process, but academics reviewing things called this a “hybrid process”. DAPP was quite theoretical at the time, with the panels not quite understanding some of the intricacies and linkages and how it all worked. After looking at the various options, a multi-criteria decision analysis process was used with the panel reporting to the community twice. The final report was signed by all participants (CAP), which was a great outcome.</p> <p>For each area six different pathways were developed, short-term, medium-term and long-term, equating to 0-20 years, 20-50 years, and 50-100 years. A pathway was chosen based on a multi-criteria values assessment, an economic perspective, value for money (both private and public), along with insurance issues.</p> <p>Stephen Daysh spoke of the benefits and some of the challenges of a community-led approach.</p> <p>Jim Bolger opened the room up for questions the CAP had regarding the presentation for further discussion.</p> <p>Stephen Daysh explained there were eight community meetings along the coast. There was enough press for the public to know what they were doing, and attendees could report back to their communities after each meeting to encourage feedback. It was proposed that the CAP would utilise the newsletter, local media and explore other options for community engagement under the Covid-19 restrictions, and through the support of the work of Maven.</p> <p>Jim Bolger asked about the Terms of Reference for the CAP panel from the Hawkes Bay (attached).</p>
<p>CAP Terms of Reference</p>	<p>Jim Bolger opened a discussion on the CAPs Terms of Reference. The panel discussed various changes and will send to Council (Version 3).</p> <p>Sean Mallon spoke to the Council establishing a starting point for the terms of reference, but that the CAP will then take those Terms of Reference and mould them around the group itself.</p> <p>Lyndsey spoke to having over a year of monthly meetings with Coastal Ratepayers United (CRU), and the North Ōtaki Beach Residents Group (NOBRG), groups that took litigation against the Council, Greater Wellington Regional Council (GWRC) and iwi representatives. This group was known as the co-design working group and they discussed the makeup of the panel, how many panels, the government structure, the representation, whether members got paid, and the panel’s purpose. The co-design working group penned their own paper (which was agreed on by all members), apart from</p>

<p>CAP Terms of Reference cont....</p>	<p>two matters. One was the amount the group recommended for payment (lower than our policy, so officers in their report recommended this be increased). The other was, that with the exception of CRU, all parties agreed there should be equal iwi and community representation on the panel. The officers report recommended equal iwi and community representation.</p> <p>Quite some time was spent ensuring we had equal tāngata whenua and equal community representatives on the panel.</p> <p>Regarding the Terms of Reference, it was agreed that these should be put together by the panel themselves.</p> <p>Jim Bolger spoke to the CAP needing to ensure that the Terms of Reference are sensible, and whatever is recommended to Council in due course fits in with this.</p> <p>Don Day spoke to taking this discussion on board, with the CAP providing the Council with an updated Terms of Reference. The Council can document this and re-circulate it, to be tabled at the next meeting.</p> <p>Jim Bolger proposed changing the name of the panel to the Coastal Advisory Panel, with that name change being accepted by the attendees.</p>
<p>Jacobs presentation:</p> <p><i>Presented by Derek Todd and Ian Wiseman</i></p>	<p>Jacobs discussed their role in the project, which is to provide technical science advice on extended coastal hazards to Council. After the CAP receives the report, Jacobs will then provide technical advice for the development of the CAPs adaptive pathways, looking at social and cultural values, with other parties providing expertise to cover the decision-making analysis. An explanation of the scope of the Coastal Hazards Report was given, and what the report will not cover. An extensive explanation was given regarding the timeframes (page 7 of Jacobs presentation). The blue arrows are the CAPs role/process, the brown arrows are where input is to come to the panel, and green arrows represent community engagement.</p>
	<p>TEA BREAK</p>
<p>Jacobs presentation cont....</p> <p><i>Presented by Derek Todd and Ian Wiseman</i></p>	<p>Ian Wiseman opened the meeting with a question-and-answer session regarding the first part of the presentation.</p> <p>Ian Wiseman spoke about processes outside of the CAPs responsibilities, which will happen within or following this timeframe.</p>
<p>DAPP Game:</p>	<p>Ian Wiseman ran the CAP members through the Dynamic Adaptive Pathways Planning process. Ian Wiseman and Derek Todd spoke about triggers, including physical, social, cultural, environmental, and economic responses.</p> <p>Jacobs ran the CAP through a workshop, relating to the example the Christchurch City Council used for inundation and flooding, and discussed how this may apply to the Kāpiti Coast. This exercise was to help the CAP become familiar with the area and options available to address flood risk, explore the concept of adaptive pathways, consider what information is required to choose between options, and understand some of the implications of deciding how and when to address flooding.</p>

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DAPP Game: cont....	This exercise showed that there are a range of different views and values to be worked through, and that it is unlikely that everybody will be absolutely happy with a specific pathway.
Next Steps	<p>A discussion was had regarding the schedule for the CAP over the next 12 months. Maven are looking for a meeting with the CAP in late-January 2022, to discuss the social impact assessment - this meeting is to take place independent of Council.</p> <p>Don Day suggested the CAP send through the current Terms of Reference for Council to review, while the panel works on finalising the document.</p>
Closing Remarks	Jim Bolger wished everyone a Merry Christmas and a Happy New Year.
	Closing karakia , by Heni Wirihana

ACTIONS		
<i>Heather</i>	Get a copy of the slides used in Stephen Daysh presentation and distribute to CAP members.	Attached
<i>Heather</i>	Get a copy of the slides used in Jacobs presentation and distribute to CAP members.	Attached
<i>Heather</i>	Update the schedule and distribute to the CAP	Attached In progress
<i>Don Day</i>	Send through the latest version of the Terms of Reference to Council.	In progress

ATTACHMENTS
HB Coastal - KCDC CAP Workshop - 15 December 2021 - Stephen Daysh
New Zealand Coastal Policy Statement 2010 Website Link: New Zealand Coastal Policy Statement 2010 (NZCPS): Marine and coastal publications (doc.govt.nz)
Hawkes Bay District Terms of Reference
Presentation for CAP – 15 December 2021 V2 – Jacobs