

### Agenda

#### Community-led Coastal Adaptation Project co-design workshop

24 September 2020

1.00-4.00pm

Meeting location: Via Zoom.

Time	Agenda Item
1.00-1.10 (10 min)	Opening karakia Introductions – New Facilitator
1.10-1.20 (10 min)	Update on the Takutai Kāpiti project.
1.20-1.50 (30 min)	Discussion on Community Assessment Panel design and composition.
1.50-2.20 (30 min)	Discussion of governance for the Takutai Kāpiti project.
2.20-2.30	Break
2.30-3.00 (30 min)	Discussion on the Community Assessment Panel purpose and scope -to be finalised at October meeting.
3.00-3.30 (30 min)	Discussion on the Community Assessment Panel appointment/recruitment.
3.30-3.50 (20 min)	Discussion on the process for the final Co-Design Report and Term of Reference amendments.
3.50-4.00 (10 min)	Next steps and agreed recommendations Closing karakia
MEETING OUTCOMES SOUGHT	Agreed recommendations: <ul style="list-style-type: none"> <li>• CAP design and composition,</li> <li>• Governance structure, and</li> <li>• Draft scope and purpose (to be finalised at October meeting).</li> </ul>