

Minutes:

Takutai Kāpiti Panel meeting #1

Date: Wednesday 29 September 2021

Time: 5.30pm – 7.015pm

Location: Online via Zoom

Attendees:

- Takutai Kāpiti panel Chair: Rt Hon James Bolger ONZ
- Takutai Kāpiti panel members: Lt Gen the Rt Hon Sir Jerry Mateparae, Don Day, Kelvin Nixon, Olivia Bird, Prof Martin Manning, Susie Mills.
- Takutai Kāpiti project team: Lyndsey Craig (Manager), Miriam Randall (Advisor)
- Additional Guests: Mayor K Gurnathan (KCDC Mayor), Kahu Ropata (KCDC Iwi Partnerships Manager), Sean Mallon (KCDC Group Manager, Infrastructure Services), Elspeth McIntyre (KCDC Senior Communications & engagement Advisor), Derek Todd and Kate MacDonald (Jacobs – Coastal Science).

Observers: Councillor Sophie Handford

Apologies: N/A

Agenda Item	Comments
Opening & Introductions	<ol style="list-style-type: none"> 1. Opening Karakia 2. Opening remarks from the Mayor and Jim Boger (as Chair of the Takutai Kāpiti panel). 3. Virtual round-table of introductions by each Takutai Kāpiti panel member. 4. Further introductions from Takutai Kāpiti project team, additional guests, and observer.
Introduction iwi partnerships	<p>Iwi Partnership Team Manager Kahu Ropata spoke to the panel about the role of the Iwi Partnerships team in helping to form stronger relationships between council and their three iwi partners, Āti Awa ki Whakarongotai, Ngāti Toa Rangatira and Ngāti Raukawa ki te Tonga.</p> <p>Kahu also talked about a Māori world view and the importance of understanding and considering this when assessing possible solutions for climate issues. Working on a community-led project such as this one will require these perspectives to be taken into account.</p>
Presentation from Jacobs on the <u><i>Kāpiti Coast Coastal Hazard susceptibility and vulnerability</i></u>	<ol style="list-style-type: none"> 1. Slide show presentation explaining the fundamentals of the methodology report. 2. Showed the wider team at Jacobs who have contributed to the report and the similar work they have been doing for other councils.

Our Community-Led Coastal Adaptation Project

<p><u>Assessment Volume 1: Methodology report</u></p>	<p>3. Details covered, Relative Sea Level Rise (RSLR) projections, erosion, inundation, and the way this has been calculated.</p> <p>4. There was discussion on seawall overtopping and end effect, the role of local vs central government in this space, how current seawalls are assessed and included in calculations. Soft engineering options as well as inundation and hydrodynamic systems (how river/stream processes interact with RSLR) were also discussed.</p>
<p>Next steps & closing</p>	<p>5. Discussed the following</p> <ul style="list-style-type: none"> I. Communications training. II. Panel meeting #2 <i>Site visit hikoī</i>. III. Maven – Lyndsey provided overview of the Social Impact Assessment. <p>6. Closing karakia</p>
<p>ACTIONS</p>	<p>a) Panel members to confirmation preference for new date options for meeting #2 <i>site visit hikoī</i>.</p> <p>b) Takutai Kāpiti project team to circulate the following documents to the panel:</p> <ul style="list-style-type: none"> 1. Agenda for communications training. 2. Agenda for the Panel meeting #2 <i>Site visit hikoī</i> – once date confirmed. 3. Scope documents from Maven and copy of Social Impact assessment that was produced for the Hawkes Bay adaptation project. <p>Supplementary documents that may be of use to the Panel:</p> <ul style="list-style-type: none"> 4. Kupu word sheet (translations of commonly used te reo Māori words). 5. Karakia sheet (wording and translations to karakia that will be used in the project moving forwards).