

Our Community-Led Coastal Adaptation Project

Summary Note on the Procurement of Coastal Science and Engineering Expertise

Background

The Kāpiti Coast District Council (KCDC) Co-design Working Group is tasked with the following purpose:

To develop and recommend to KCDC elected members a preferred approach for a community-led coastal adaptation project for the district.

KCDC propose the appointment of an expert coastal science and engineering provider to work alongside the KCDC Coastal Team and the Community Assessment Panels (which are planned to be set up in September 2020) to:

- provide input into a proposed coastal Variation or Plan Change to the Kāpiti Coast District Plan; and
- develop, assess and recommend preferred coastal adaptation pathways for Kāpiti coastal communities over a 100-year period, as required by policies 24 and 25 of the New Zealand Coastal Policy Statement 2010.

Coastal Science and Engineering Provider

The selected coastal science and engineering provider will ideally have:

- a) Staff with appropriate qualifications and experience covering a suitably broad range of coastal science and engineering disciplines;
- b) Proven expertise of key nominated experts, demonstrated through published peer reviewed technical papers and/or advice provided as “expert witnesses” at Council and Environment Court hearings;
- c) Successful track record in advising on similar projects for Local Councils and communities;
- d) Demonstrated knowledge of the Kāpiti coastal environment and associated areas to the south and north of the district;
- e) Experience with (and an open mind to) a wide range of potential coastal adaptation approaches that may be suitable for particular Kāpiti coastal communities;
- f) A nominated Technical Team leader with availability and demonstrated experience working in a team environment on complex community-led decision-making projects; and
- g) Access to Peer Review expert(s) with international standing, to be appointed for secondary independent review, of key advice provided.

Open Tender Process and Timeline

Selection of the coastal science and engineering provider will be through an open tender process utilising the Government Electronic Tender Service (GETS) platform. Tenders will be evaluated using the Two Envelope Weighted Attribute Method including relevant experience, track record, technical skills, management skills, resources, methodology and price.

Evaluation will be undertaken by a tender evaluation panel comprised of members of the Co-Design Working Group and an evaluation matrix will be prepared for this assessment. The proposed process and timeline is set out below.

Our Community-Led Coastal Adaptation Project

Procurement of Coastal Science & Engineering Services using GETS Process

